



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**Subhas Chandra Bose Centenary
College**

- Name of the Head of the institution **Dr. Supam Mukherjee**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no.

• Mobile No:

• Registered e-mail **scbccollege@gmail.com**

• Alternate e-mail **iqac.sbcc@gmail.com**

• Address

• City/Town **Lalbagh, Murshidabad**

• State/UT **West Bengal**

• Pin Code **742149**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Kalyani**
- Name of the IQAC Coordinator **Dr. Subarna Bandyopadhyay**
- Phone No. **9732564404**
- Alternate phone No. **7908019425**
- Mobile
- IQAC e-mail address **iqac.scbcc@gmail.com**
- Alternate e-mail address

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.scbcc.ac.in/#>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.scbcc.ac.in/academic_calendar.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.25	2022	29/03/2022	28/03/2027

6. Date of Establishment of IQAC **24/04/2010**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC **No File Uploaded**

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Environment friendly activities * Introducing guidance programmes for competitive exams. * Innovative teaching-learning procedure

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
* To grow environment friendly attitude among all the members of the Institution.	* A great success towards almost garbage free campus and initiating the herbal garden.

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC and Academic Sub-committee	06/02/2024

14.Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Name of the Head of the institution	Dr. Supam Mukherjee
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	
• Registered e-mail	scbccollege@gmail.com
• Alternate e-mail	iqac.sbcc@gmail.com
• Address	
• City/Town	Lalbagh, Murshidabad
• State/UT	West Bengal
• Pin Code	742149
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• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Kalyani
• Name of the IQAC Coordinator	Dr. Subarna Bandyopadhyay

• Phone No.	9732564404				
• Alternate phone No.	7908019425				
• Mobile					
• IQAC e-mail address	iqac.scbcc@gmail.com				
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.scbcc.ac.in/#				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.scbcc.ac.in/academic_calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.25	2022	29/03/2022	28/03/2027
6.Date of Establishment of IQAC			24/04/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
* Environment friendly activities * Introducing guidance programmes for competitive exams. * Innovative teaching-learning procedure		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
* To grow environment friendly attitude among all the members of the Institution.	* A great success towards almost garbage free campus and initiating the herbal garden.	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
IQAC and Academic Sub-committee	06/02/2024	
14. Whether institutional data submitted to AISHE		
Year	Date of Submission	
2023	20/01/2023	
15. Multidisciplinary / interdisciplinary		
Being the part of NEP-2020 the Institution also has introduced Multidisciplinary Courses. For future, introduction of skill supporting programmes are within the priority list for the		

Institution. Interdisciplinary classes are within the regular practice of the Academic Departments, in such issue collaborative seminars, joint lecture sessions are few important steps.

16.Academic bank of credits (ABC):

During the admission process the students have to submit the ABC id, the students who are facing any trouble to generate the ABC id are guided by the office staffs of the College to generate it and become a part of the system.

17.Skill development:

In present era of skill development being a resposable Institution the College runs with the effort to support its students in skill development. During selecting courses under Schele Enhancement Course the students are inspired to choose those courses where they have the opportunity to attend hands on training. Workshop by Geography Department on basics of QGIS, Sanskrit spoken training, participation of students in communicative English are some of the steps to support skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has the real opportunity to provide the environment of studying classical languages like Sanskrit along with the scope of studying regional language Bengali, traditional language Urdu and obviously the communicating language English. Here interdisciplinary activities running within the departments of Humanities always aim with the target to make the students famiilor with Indian art, culture and heritage. Special lectures organised by the departments, field trips highlighting cultural issues are among the initiatives in this regard.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College with its location in a historical site and a popular tourist destination site played the role of a resposable Institution by organizing a guide training programme under the skill development course, such an initiative is not only a step towards skill development but an effort to provide job opportunities to its students. Programmes run under the Career Development Cell are with the aim of outcome based education, where we have the aim to provide a good platform for our students to become employable. All the courses and activities run within the College are with the aim of an excellent outcome.

20.Distance education/online education:

The Institution provides the opportunity for Distance Education and Distance Learning under the University of Kalyani, it is running for last fifteen years. Distance Education under Netaji Subhas Open University as a study centre was introduced in this College in 2022 and is running successfully.

Extended Profile**1.Programme**

1.1	357
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4228
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1067
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	853
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	20
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	45
Total number of Classrooms and Seminar halls	
4.2	10.06
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	28
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Subhas Chandra Bose Centenary College, affiliated to University of Kalyani, follows the CBCS curriculum. The IQAC of the college prepares an academic calendar prior to the commencement of the academic session, aligning it with the academic calendar of the affiliating University. The institution is committed to effectively deliver the prescribed curricula in a systematic manner. Information regarding the commencement of the academic session, working days, and list of holidays can be accessed from the Academic Calendar, college website and notice boards. The class routine for Honours and General programmes is displayed on</p>	

the central notice board and respective departmental notice boards.

At the commencement of every academic session, each department prepares tentative teaching plans. Collaborating with various departments, the Internal Quality Assurance Cell (IQAC) organises seminars, webinars and special lectures featuring renowned academicians as guest speakers. The college features two ICT-enabled classrooms that various departments regularly utilize for interactive class sessions. Students undergo systematic evaluation through written class tests, oral interactions, internal assessments and theory examinations. The institution encourages teachers to attend Orientation Programmes, Refresher Courses and Workshops with a view to upgrade their knowledge base in order to aid the process of effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.scbcc.ac.in/academic_calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is strictly followed by the institution for conducting Continuous Internal Evaluation (CIE). In the Choice-Based Credit System (CBCS), student evaluation relies on continuous assessment with a strong emphasis on completing the prescribed syllabus within the specified timeframe. All faculty members prioritize timely syllabus completion and every student is required to take semester-end tests with their progress closely monitored. Teaching and evaluation activities align with the academic calendar.

Each semester assessment consists of three components: C1, C2, and C3. Internal assessments follow the completion of C1 and C2, and the college integrates both formative and summative evaluation models. In accordance with CBCS, the University of Kalyani delegates a significant portion of the assessment to the colleges. The internal assessment process is ongoing, evaluating students based on class tests, attendance, tutorials, and research-oriented term papers.

The institution is actively adopting learner-centric methods to evolve formative assessment approaches. This shift aims to reduce reliance on rote learning and promote an autonomous learning process. Formative assessment employs informal techniques such as group work, quizzes, class discussions, and open-book tests. These methods empower both teachers and students to gauge the extent of learning while identifying and addressing any shortcomings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.scbcc.ac.in/academic_calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SCBC College incorporates cross-cutting issues related to Gender, Environment, Sustainability, Human Values, and Professional Ethics

into its curriculum, aligning with the prescribed framework of the University. The undergraduate students are required to take Environmental Studies, a compulsory course covering topics such as Ecology and Ecosystems, Biodiversity and Conservation, Natural Resources, Environmental Pollution, Human Communities and the Environment, Environmental Policies, and Practices.

Under the guidance of the IQAC, the college established the Eco-Club named "Arcadia" with the primary goals of raising environmental awareness among students, promoting the conservation of natural resources, encouraging students to maintain clean surroundings, providing knowledge on proper waste management and segregation and fostering awareness of environmental issues, biodiversity and climate change. The college also imparts skills to students to identify and address environmental challenges.

Furthermore, SCBC College has established a Women Empowerment Cell called "Pratyayee," dedicated to advance gender equity. This Cell focuses on educating students about various movements, gender rights, legal rights of women, the intersection of gender with society and the nation and women's representation in decision-making processes and the economy. To enhance learning effectiveness, the college conducts gender sensitization programs, incorporating relevant topics into different subjects to raise awareness among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

443

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.scbcc.ac.in/images/Analysis_of_Feedback_PDF.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2232

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

670

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is sensitive to the fact that not all students have the same level of academic competence or aptitude. Every Department conducts screening tests for newly admitted students to assess their level of competence in the subject. The classroom teaching is aimed at guiding each student according to his or her standard and capability. Teaching strategies are fine tuned to cater to both the advanced and slow learners. For Advanced learners the following methods are adopted. Advanced learners are encouraged to participate in student seminars . Advanced learners are encouraged to make poster and PPT presentations. Advanced Learners are provided with links to various on line learning resources . They are advised to consult reference books on the subject. Advanced learners are involved in peer teaching. Carreer prospects and opportunities for further studies are discussed with Advanced learners . Programmes for Slow learners Remedial classes and doubt clearing c lasses are arranged for Slow learners. Guardians are informed regarding the performance of their wards and advised on the course of action. # Peer teaching and group study is arranged for Slow learners. Teachers arrange for special tests. Students are guided regarding test taking strategies.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4132	47

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in the motto."Learning for life" Towards this end all effort is taken to involve the students in active participatory learning. All departments engage students in experiential learning best suited to their course. In addition to theoretical and practical classes, Geography students visit excavation sites and sites which are of geographical or geological significance. Students are taken to natural history museums and other historical places.Film shows and plays are screened/ performance for the students. Mock parliaments are held and national voters day is celebrated to acquaint students with the democratic process Students are encouraged to participate in inter-college festivals and volunteer for seminars etc. Films based on texts in the syllabus are screened by the language departments. The learning experience is enriched by extensive use of ICT tools - ppts, quizzes and online testing.Projects, excursions, conferences add to the learning experience.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has invested substantially in digital learning. Most teachers use ppts and links to digital resources are shared with the students. The faculty member are encouraged to attend workshops on digital delivery. Assignments, quizzes and tests are now conducted on- line. The library has a number of on line journals and reference books which can be viewed online through OPAC.TwoICT classrooms at present in our college are equipped with projectors, and many of the teachers present their topics in the classroom through power-point presentations . The geography department has its own well-equipped classroom with projectors. The college has a seminar room with well equipped. The college has

a language lab and geography lab with the proper software. For the large classrooms, particularly for the social science and language classes, sound systems and microphones have been provided so that the teacher becomes perfectly audible to even the students sitting in the rear part of the room away from the lecture dais.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

215

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The choice-based credit system (CBCS) was introduced in the U.G. section from the 2018-2019 academic session. The University Examinations are now held at the end of each semester. The college has a transparent and continuous internal assessment system. 20% marks in each paper are awarded through internal assessment while the remaining 80% are awarded by University appointed examiners on the basis of the performance of students in semester-end examinations. The internal assessment is carried out through a mechanism specified by the University of Kalyani. 5% of the marks are awarded on the basis of attendance and are calculated as per

university rules. The ratio of weightage between the semester-end examination and internal assessment shall be 80:20. This should be highlighted in the Course/Syllabus outline of each program.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.scbcc.ac.in/notice.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a dedicated Examination Committee to deal with all matters related to internal and University Examinations. Large exams involving the all students are conducted centrally through SCBC college registeredscriptsand evaluation is also done online. Internal exam is also done by Power point presentation and project. Answer scripts of internal exams are shown to students and their doubts are cleared. . Any complaint is immediately addressed to the satisfaction of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.scbcc.ac.in/notice.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has framed programme outcomes for Humanities and Social Science. The Departmental Teachers along with the members of the IQAC formulate the learning outcomes keeping in mind the UGC guidelines and the directives of the National Education Policy. Teachers spell out the learning outcomes of the course at the beginning of each semester. Thus students are made aware of the expectations of the course at the very outset. The course outcomes are also given to the students at the time they are given the class schedules. Thus every student is aware of the course outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.scbcc.ac.in/index.php#,GO_ACADEMIC_AND_GO_DEPARTMENT
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and the course outcomes are designed to equip the students for either further studies or gainful employment. Feedback from students is collected and analyzed to assess how far the institution has succeeded in fulfilling its stated outcomes. The institution also holds meetings with the Departments after the publication of every Semester Examination to ascertain how far the outcomes are being achieved and what further measures need to be adopted to ensure that the learning outcomes are better achieved. Through regular classroom teaching, Internal exams and University exams at the end of each semester the teachers can assess whether the objectives of the stated outcomes are being achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.scbcc.ac.in/images/Analysis_of_Feedback_PDF.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

853

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.scbcc.ac.in/images/Analysis_of_Feedback_PDF.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Subhas Chandra Bose Centenary College had a glorious history in terms of Extension activities by different segments of the institution. The NSS and Eco Club unit of the institution made a great contribution regarding this matter. The NSS unit of the institution started its journey in the year of 2005. The NSS unit of the institution also does not pause their activities in COVID-19 pandemic situation. Indeed they maintain a significant relation cum interaction with the local people of college surroundings with providing some necessary goods in pandemic situations. On the other hand, Eco- Club also plays a vital role in increasing consciousness about different environmental issues not within the students but also within the local people .Organizing Blood Donation camp, Environment Awareness, General Awareness programmes like Swaccha Bharat, Aids, Dengue to stop the spread on behalf of NSS and Eco-club are the initiatives within beyond the compound during 2022-2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1528

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
14	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded
3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year	
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	
01	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The institution has a total campus area of 177587.09 Sq feet. In which an area of 15139.30 sq feet has an well-constructed college building. We have 43 clean classrooms; out of which exclusively 2 rooms are equipped with ICT facility for convenient screening of PowerPoint presentations, short films and documentaries to improve and boost the classroom experience. Faculty members are provided	

with adequate assistance for convenient use of the LCD facility for teaching .There is a dedicated ICT enabled digitalized seminar hall room available in the Institute for better teaching-learning and conducting academic as well as cultural programme. We have a language laboratory to cater the need of language group students as well as to enhance better understanding. There is also a Geography laboratory for the use of the students of the said discipline.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.scbcc.ac.in/some_map.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the institution provides facilities for sports, games (indoor, outdoor, etc.,) and cultural activities. The institution has a playground dedicated to games like football, volleyball and indigenous games like kabaddi etc. We have a table-tennis board set, a Carom board and Chess board to engage our students to indoor games. A well-equipped gymnasium with 4 Station Multi Gym, Motorized Trade Mill, Multi Bench, Sit Up Bench, Exercise Magnetic Bike, Preacher Curl Machine etc is inside the college campus. We also have an well-equipped Yoga-centre with a 10 yoga mats. The institution holds annual sports every year in order to promote physical health and health awareness among students. The institution has students who have represented the institution to the national level. Our institution has an well- functioned Cultural Committee who regularly organize cultural programmes on International Language Day, Rabindra Jayanti, Independence Day and other cultural activities like recitation, drama, dance-drama etc. Extempore, debates and quiz competitions are organized on regular basis to develop the skill of public speaking and communication skill among students. A part of cultural committee looks after the publication of College Magazine every year and all the departments regularly publish their departmental wall-magazine.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.scbcc.ac.in/#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with ILMS. The institutional library is well-managed through KOHA version: 19.11.11.000.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.scbcc.ac.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.20

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is an annual budget allocation for procurement, upgradation, deployment and maintenance of the computers and their accessories. Maintenance of computers and their accessories are done from the funds available in the college. The administrative works and admission system is thoroughly done online. There is a digital office management system which is used. There are 2 classrooms and 1 seminar hall which is ICT enabled for better upgradation of the education process of the institution. It has a number of computers with Wi-Fi facility In order to emphasize on the ICT enabled teaching-learning process. Our language lab is also equipped with desktops and Wi-Fi connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Academic Facilities: The college has a building with 43 classrooms, 1 seminar room, 1 student common room ,Principal's Chamber, Staff room, Offices, Library and a play ground for sports and cultural activities. The building has separate toilet facilities for staff and students .

- **Building infrastructure:** The Institution is fully government aided. There is a maintenance committee to look after the maintenance, repair and constructional work related to the building.
- **Common Room:** The College has common rooms for girl students. The institution provides sanitary napkins free of cost to girls' and those are available in the girls' common room.
- **Computer & IT infrastructure-** Maintenance and up gradation is looked after by a maintenance committee from time to time. Annual Maintenance Contracts (AMC) for computers, WAN,

CCTV are renewed regularly to ensure their good service.

- Furniture related items- There is staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure.
- Play Ground: The institution has a playground for outdoor games like volleyball, Kabaddi etc. Sports are also organized in this playground nearby.
- Library: The college has a well-stocked and digitalized library with around 21000 books in hard-copy. Students can borrow books as per their need.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.scbcc.ac.in/student.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3163

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.scbcc.ac.in/upcoming_event.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

468

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

468

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students have representation in IQAC, where every year the Academic Departments in a rotation basis select their representatives. The students actively participate in Eco-club and Women Cell and play significant contribution in decision making. As per present rule there is no student council but through grievance redressal cell, anti-ragging cell the students could place their grievance. In each academic session feed back is collected from the students and it is considered with prime importance before future planning. College NSS is another significant sector of students' participation.

File Description	Documents
Paste link for additional information	https://www.scbcc.ac.in/structure.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association, the college authority is aware about the fact and is trying at there level best to make the Alumni Association a registered one. The Academic Departments arrange regular annual meet with their alumni. Regular academic exchange, involvement of alumni in career development cell of the college are some initiatives on behalf of the college to be in contact with the alumni.

File Description	Documents
Paste link for additional information	https://www.sbcc.ac.in/alumni.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To carry the light of higher education within the reach of all and to empower the learners from the marginal background to be the part of national development as embedded in logo of the college.

Mission

In order to accomplish the vision the institution has promulgated the Mission Statements as -

- To impart sound and meaningful higher education to the learners.
- To expand the facility of higher education to all eligible students of the society.
- To facilitate them achieve successful professional career.
- To expand the horizon of education through introduction of

new pedagogical praxis.

- To empower the student to be self reliant and to achieve excellence so that they can derive the benefit of national development.
- To support them to become ideal and responsible citizens of the country.
- To produce intellectually sound, morally upright socially concerned students to be of service to the nation.

Major steps to support the mission are merit based admission list preparation, maintenance of reservation policy during admission, involve the students in extended activities beyond curriculum, innovative teaching-learning process, preparing the students through career development and placement cell.

File Description	Documents
Paste link for additional information	https://www.scbcc.ac.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The entire process of academic and administrative management within the college runs in a systematic manner.
- The Governing Body is the highest authority to monitor overall activities of the college.
- The Academic departments, the academic cells and cells related to extensive activities perform their activities under the supervision of the IQAC, and through IQAC they place their demands to the Principal and to the Governing Body.
- At the same time the cells and the academic departments perform their level best under the supervision of the IQAC.
- Active participation of all the cells, departments under the real guidance of the authority help to run the whole system smoothly.

File Description	Documents
Paste link for additional information	https://www.scbcc.ac.in/committee.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution runs with the following targets:

- Facilitate students through best academic approaches.
- Provide skilled and equipped technique to the students to make them fit for present era of competition.
- Inspire our students to be an effective part of the society through their engagement in voluntary services.
- Make the Institution as an important land mark before the society through its activities in preserving local culture and history.
- Run a biasness free good administration for the wholistic development of the college.

To run all the plans successfully the Institution is adapting different strategies like:

- To make the academic activities more student friendly and more effective initiatives like workshop, seminar, special lecture sessions are organised at regular interval. ICT based classes are taken.
- Students are inspired in seminar presentation through PPT and project work through using modern techniques.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.scbcc.ac.in/images/strategic_planning_and_deployment_converted.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the academic and administrative processes run following its strategy to satisfy the Mission and Vision set by the Institution.

In case of any plan adaptation and its implementation the whole process run in a collaborative way with a balanced relationship between the Governing Body, the IQAC, the finance committee. Any proposal set by the academic departments or cells is placed before the GB through the IQAC and as per the finance committee report the proposals are accepted. The reverse situation is also true where the apex body make some strategies and those are implemented by the committees and departments.

For appointment in service the strategies fixed by Govt. of West Bengal is maintained.

File Description	Documents
Paste link for additional information	https://www.sbcc.ac.in/committee.php
Link to Organogram of the Institution webpage	https://www.sbcc.ac.in/images/Organogram_of_college_administration-converted.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has effective measures to their employees through following initiatives:

- There is the college cooperative to support their employees, it is run under the Murshidabad District Cooperative Bank, maintaining all the rules guided by WB Govt. cooperative rules.
- All the leave rules are well maintained and particularly the female faculty members could enjoy Child Care Leaves and other required leaves as per rule of the Higher Education Department, Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for teaching staff:

The full time faculties have to go through CAS for their professional development, in this regard they have to maintain

their class performance, examination duty and associated works, academic activities beyond their daily classes and research activities in most systematic manner. All the processes run under the guidance of IQAC and preparation of self appraisal report is within their practice.

The State Aided College Teachers also have to maintain their work performance in particular format monitored by the IQAC.

Appraisal system for Non-Teaching staff:

So far the College was not maintaining the work performance through any structured format, though the leave rules are strictly maintained. Now the college authority is taking initiative to maintain their work performance in a structured format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit runs in following steps:

- For each financial year financial audit is done under the auditor recommended by the Higher Education Department, Govt. of West Bengal.
- Each financial activity within the Institution runs under the supervision of finance committee headed by the burser and legitimate proposals are sanctioned by the Governing Body.
- At the very beginning of each financial year budget is estimated as per the academic need and as per the institutional fund.
- Internal audit is maintained by the finance committee under the supervision of the burser and the accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution runs adapting the following strategies:

- Planning is set by the Governing Body considering the proposals and recommendations submitted by the IQAC.
- Demands are accepted from the Academic Departments and Cells.
- Financial decisions are taken by the finance committee and purchase committee.
- Final implementation of the programme is done under the supervision of the coordinators of cells, department heads lead by the Principal of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC focuses on the following issues:

- In Academic Sector: Major contribution here is of: Creating innovative teaching-learning environment, experiment and field work based learning, creating research promoting environment, organising special lecture sessions, seminar and workshops, inspiring students in interactive participation, facilitate the students through career counselling, making them aware about environmental and social issues.
- In Administrative Sector: IQAC monitors internal discipline, free and fare admission process, ragging free campus, utilization of fund for quality education, future planning, acting as a strong thread between the administrative and academic bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-learning processes are maintained by IQAC following the steps like:

- Analysing Annual Internal Academic Audit prepared by the academic departments placed before the IQAC.
- Regular monitoring of results at department level.
- Taking initiative to promote remedial and tutorial classes for doubt clearance of the students.
- Introducing some different methods for internal evaluation like by students' seminar presentation with the aid of power point presentation to make them suitable for competition before facing the future world.
- Adapting environment based projects by the students to let them aware about their surroundings in practical field.
- Introducing career development and placement initiatives to

provide the students opportunities as per their level of skill development and as per their knowledge after completion of each program.

- Year wise monitoring on academic improvement in quantitative way and applying qualitative measures to improve the scenario.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.scbcc.ac.in/images/meeting/IOA_C_meeting_2022-23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Preface of Pratayee Gender Sensitization Cell

The Subhas Chandra Bose Centenary College has established a Women

Empowerment Cell named "Pratyayee" to focus on a vision of "gender equity" and to sensitize all issues related to women. The cell has been working since 2016 to empower girl students and also equipping them with skills and tools that will enable them to succeed and prove themselves as a worthy and contributing member of the society.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.scbcc.ac.in/pratayayee.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Lessens the amount of solid waste propel to landfills. 2. Help to enhance the income of the trash collectors (HAWKER), 3. Improvement and maintaining an environment friendly college campus. Solid waste management

The Institution implements effective waste management through waste segregation and recycling of the waste. Students and faculties were also actively involved by knowing their perspective about the waste management techniques in the campus. Objectives

Solid waste management Segregation Steps The Institution

implements solid waste management by enforcing the waste segregation rules. Dustbins are placed in every floor, in front of laboratory, staff room, and at different locations in the campus. Sweepers are allotted to each floor who manages all the waste generated in the campus. All waste/garbage from college campus are segregated at source and disposed of in the following manner. E-waste management The Institution has undertaken a number of e-waste management initiatives with the objective of creating an eco-friendly environment. E-waste such as LED Bulbs, CFL Bulbs, Tube Light, Computers and its components are upgraded regularly to continue usage and to avoid its wastage and sold to proper recycling agencies/vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.sbcc.ac.in/p_gallery.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

C. Any 2 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Subhas Chandra Bose Centenary College has executed numerous actions to make the college an inclusive environment, which promotes tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities in the institution. Many students get admitted to the college, who belong to a different religion, linguistic community, and socio-economic background

Measures for equal opportunities

- The College has established a Women Empowerment Cell named "Pratyayee" to focus on a vision of "gender equity" and to sensitize all issues related to women.
- Teachers take remedial classes, wherever required, to assist weak students. This helps students enhance their academic performance.
- Mentor-mentee meetings are held regularly and students are encouraged to share their problems -academic or personal -with their mentors. Dedicated teacher-mentor are assigned for outstation students.
- The college has an Equal Opportunity Cell (EOC) which looks after the welfare of differently abled students. Equal Opportunity Cell (EOC), established in Subhas Chandra Bose Centenary College in 2010 under the merged scheme(memo no-FMSWK-034/09-10) to aid and advise the students belonging to marginalized sections including Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Communities (OBCs), minority communities, disabled students etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

National Voters Day

The college with its NSS Units renders national service by organising 'Safe Drive Save Life' programmes as road-safety awareness programmes.

Another most important humanitarian activity performed by the NSS unit is last year publication of enthusiastic volunteers name as blood donor. We provide 30 blood donors every year to meet the requirement of blood bank at Lalbagh Sadar Hospital especially at a time when blood banks in the district are struggling to maintain sufficient stock during Covid pandemic situation.

Blood Donation

The most important humanitarian activity performed by the unit is annual organising blood donation camp. In this activity of the NSS unit we are supervised by Lalbagh Sub-division Hospital. Involvement of students and teachers make the activity successful.

Programmes instilling citizens' responsibilities

It was the pleasure for the College and specially for the Department of Political Science that they got the opportunity to organize the district level Youth Parliament Programme. It was organized in the current year.

Every year "National Voters Day" is also celebrated on 25 January to encourage youth to participate in the electoral process. Participation in Youth Parliament competition

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag and by organising kiteflying events particularly on 15th August every year.
2. International Mother Language Day is observed on 21st February to promote the preservation and protection of our mother language.
3. International Women's Day is celebrated on 8th March. The Sanskrit Department of S.C.B.C. College had celebrated Sanskrit Day
4. National Youth Day is celebrated every year on 12th January

to commemorate the birth of Swami Vivekananda.

5. International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of wellbeing continuing for thousands of years in India.
6. The Eco-club (Arcadia), NSS and all the faculty members of our college, celebrates World Environment Day every year on 5th June.

The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets. Some others are as follows:

- 1st July National Doctors' Day
- 11th July World Population Day & Awareness Camping Programme
- 20th August Sadbhavana Diwas
- 31st October National Unity
- 1st December World Aids Day
- 10th December Human Rights Day
- 24th March World TB Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1st Institutional best practice BEST PRACTICE - 1
1. Title: Recycle of Single Use Plastic in vicinity of College Campus

Objectives: 1. Try to make a plastic free heritage campus 2. Grow awareness among domestic tourist as well as local people 3. Institutional accountability toward society 4. Try to keep hygienic environment at Government as well as Railway station at Lalbagh, Murshidabad.

Our initiative has been called differently in different places a) Recycle Plastic to make Hazarduary Fantastic!-At Hazarduary

Campus b) Recycle Plastic to make Station Fantastic!–At Murshidabad Railway Satiation c) Recycle Plastic to make Hospital Fantastic!–At Lalbagh sadar Hospital d) Recycle Plastic to make Motijhil Fantastic!–At Lalbagh Motijhil Park e) Recycle Plastic to make College Fantastic!–At Our college premises

BEST PRACTICE - 2 Title: Promotion of Sustainable Environment
Objectives of the Practice Environment sustainability is of utmost importance in the light of increasing environmental degradation; and the same can be accomplished with the implementation of eco-friendly facilities and practices. The objectives of promoting environment sustainability are:

To reduce overall carbon and ecological footprints,

To nurture generations of students who are sensitive to environmental concerns. To maintain a waste-free, pollution-free, healthy, and eco-friendly, green campus

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Practices that promote inclusivity in campus and beyond are: 1. Educational Practices 2. Community Involvement 3. Collaborative Practices 4. Supplementary Aids and Services 5. Education for Sustainable Development (ESD) Furthermore, the college also works for strengthening the environment of inclusivity in college at all levels viz. ecology, economic and social, as the inclusivity should be practised in various dimensions.

Educational Practices:Departmental seminars have been organized in each department during the mid of semester. GIS Laboratory for practical hub for mapping, analysis using some open source GIS software like QGIS, Google Earth.

Mentor-mentee meetings are held regularly and students are encouraged to share their problems -academic or personal - with their mentors. Dedicated teacher-mentor are assigned for outstation student. Mock-Teaching,

Seminar, Debates & Quizzes: Students deliver lectures and seminars department wise, take part in seminars, workshops, etc. organized by other colleges and universities, NGOs, etc. Exhibition: Academic Exhibitions are annually arranged to promote innovations, participative learning, and the ability to accept challenges. Cultural competition: Various cultural and academic competitions (recitation, song, debate essay writing, etc.) are also organized by which the students get the scope of

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Promotion of gender equity related action work.
2. Installation of On-grid solar based electricity unit.
3. Rainwater harveting
4. Beyond the campus environmental promotional activities.
5. Introduction new Add-on coursed beyond the Degree Course syllabi.