



*Memo No- SCBC/MEMO/2025-26/*

*Date: 09 January 2026*

## **NOTICE**

All **eligible Regular students of UG Major – 5th Semester** are hereby informed that, as per **UGC–NEP guidelines**, completion of an **Internship Course** is **mandatory** for all regular candidates of the 5th semester. Students are required to **pay an Internship Fee of ₹500/-** only through the **College Website** within the stipulated time.

### **Procedure for Payment & Enrollment**

1. Login to the **Student End Dashboard**.
2. Update **ABC ID** and **University Registration Number**  
(These details can also be updated from the payment page).
3. After updating, go to:  
**Form Fill-up → Other Fees → Internship Fees**
4. Verify the details and **complete the payment**.
5. After successful payment, **submit the payment receipt** to  
**Shri Amit Kr Pal, Room No. 109.**

Students who have already updated their **ABC ID & Registration No** may proceed directly with the payment.

Others must update the details first and then complete the payment.

Further instructions and communications regarding the internship will be **notified from time to time**.

### **Last date for payment and enrollment:**

**17 January 2026**

(Effective from today)

Students are advised to complete the process within the deadline to avoid any academic complications.

**Dr. Supam Mukherjee**

**Principal**

**Subhas Chandra Bose Centenary College**

**Lalbagh, Murshidabad, WB- 742149**

*Principal*  
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