



**SUBHAS CHANDRA BOSE CENTENARY COLLEGE
LALBAGH, P.O & Dist- MURSHIDABAD**

Estd- 1998

Email Address: scbccollege@gmail.com Ph. 03482-270643, Fax-03482-270543

Website: www.sbcc.org.in

Date: 22.07.2020

NOTICE

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 31.07.2020 in online mode for present pandemic situation at 5 pm. Esteemed members of the Internal Quality Assurance Cell are informed to attend the meeting in Jio meet, the link will be delivered to them through Whats App five minutes before the commencement of the meeting.

Agenda:

- I. Proceedings regarding the decisions of the previous meeting on 19.02.2020.
- II. Academic steps in present situation.
- III. Miscellaneous issues regarding the Institution's role in pandemic situation.

Dr. Supam Mukherjee
Teacher-in-Charge
Teacher-in-charge
S. C. B. C. College
Lalbagh, Murshidabad

Dr. Subarna Bandyopadhyay
Coordinator, IQAC

Co-ordinator IQAC
S.C.B.C. College
Lalbagh, Murshidabad

IQAC members:

1. Mr. Sudipto Mukhopadhyay (NAAC Coordinator)
2. Dr. Debabrata Mondal (Assistant Professor)
3. Monojit Koley (Assistant Professor)
4. Basundhara Ganguly (Assistant Professor)
5. Janab Mohammad Ali (Government Nominee, Governing Body)
6. Syed Reza Ali Meerza (Local society representative)



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Website: www.scbcc.org.in

Date: 31.07.2020

Place: In virtual platform

The meeting was started at 5pm and Honorable Teacher-in-Charge presided the meeting. Due to technical issues only internal members could attend the meeting.

Discussion:

• **Review of the decisions taken in previous meeting:**

The honorable IQAC coordinator declared that the College has already completed the process of tendering and work order for library renovation work and the college is going to use new official website run by the vendor Onnet, process of tender and work order is also complete for this work. The previous decision of waste management programme and maintenance of herbal garden through students' participation is yet to proceed and in present situation it will take time to implement the project.

• **Academic issues:**

As the academic institutions are closed now and students' entry is restricted, online teaching is the only method to continue teaching-learning process. The members raised the issue that although all the departments have started online classes but it needs a systematic platform and to make it accessible to all of our students is quite difficult.

Although the members raised another important issue that processes of webinar may be continued and we may inspire maximum number of students to attend such webinars.

In this regard Dr. Debabrata Mondal mentioned the online environmental awareness programme that was organized by Arcadia, the Eco-club in inspiration of the IQAC on 05.06.2020.

The honorable coordinator gladly declared that Bengali, History and Sanskrit departments are preparing themselves for International level Webinar.

• **Institutional strategies in pandemic situation:**

The members raised the issue of students' participation in distributing foods in locality during lock down period through the NSS unit, the helpline from the end of the college for mental support of the students.

The members considered the present economic crisis for many families which may affect the admission of students from those families.

Decision:

- I. Continue online classes and to make strategies by academic sub-committee to support maximum number of students.
- II. New Website development under the supervision of IQAC.
- III. Recommending college authority to consider admission fee for the present pandemic situation.

With vote of thanks the honorable IQAC Coordinator ended the meeting.

Dr. Supam Mukherjee
Teacher-in-Charge
Teacher-in-charge
S. C. B. C. College
Lalbagh, Murshidabad

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Date: 24.02.2021

NOTICE

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 03.03.2021 at Principal's Room at 2 pm. Esteemed members of the Internal Quality Assurance Cell along with all faculties are informed to attend the meeting.

Agenda:

1. Proceedings regarding the decisions of the previous meeting on 31.07.2020 and all the internal meetings completed during August'2020 to February'2021.
2. Final strategies to complete the process of IQA and SSR related to NAAC.
3. Infrastructural issues.

Dr. Supam Mukherjee
Teacher-in-Charge

**Teacher-in-charge
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Date: 03.03.2021

Place: Principal's Chamber

The meeting was started at 3pm and Honorable Teacher-in-Charge presided the meeting.

Discussion:

• **Proceedings of the previous meetings:**

The meeting on 31st July'2020 made the decisions of online classes, webinars and financial facilities during admission in the pandemic situation. As per the reports and list of the classes submitted by the departments all the departments are trying their best to communicate with the students through online media. Department of Bengali, History and Sanskrit have successfully completed the webinars and Independence Day was successfully celebrated through the webinar.

During the internal meeting and meetings with sub-committees the issues raised are need of training for better online-class, issues related to academic information collection and modified procedure needed for record keeping and management.

• **Final preparation for NAAC:**

Successful submission of IQA and SSR require systematic presentation of information, the members suggested criteria wise formation of group of faculties to make the process successful.

• **Infrastructural issues:**

Due to long term absence of uses in ICT and Seminar Hall the rooms and facilities need renovation. To complete OPAC in library further procedures are needed. The members also raised the importance of proper maintenance of existing resources during a situation when all the equipments and machineries are in irregular use.

Precaution measurement for COVID to make the campus safe for all the students and employees ensuring COVID protocol maintenance was within the discussion.

Decision:

1. Inspire and facilitate the students in attending online classes, use of the college website to display some important study materials at department level, such that more and more student can avail the materials.
2. Workshop for the faculties for better online classes.
3. Initiative to proper and systematic maintenance of academic, financial and administrative information.
4. Renovation of ICT and Seminar Hall.
5. Regular basis sanitization, use of sanitizer and mask within the campus.

With vote of thanks the honorable IQAC Coordinator ended the meeting.

[Handwritten Signature]
03.03.2021

[Handwritten Signature]
Dr. Supam Mukherjee
Teacher-in-Charge

Teacher-in-charge
S. C. B. C. College
Lalbagh, Murshidabad

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