



**SUBHAS CHANDRA BOSE CENTENARY COLLEGE
LALBAGH, P.O & Dist- MURSHIDABAD**

Estd- 1998

Email Address: scbccollege@gmail.com Ph. 03482-270643, Fax-03482-270543

Website: www.sbcc.org.in

Date: 20.12.2019

NOTICE

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 26.12.2019 at Teachers' Room at 3pm. Esteemed members of the Internal Quality Assurance Cell along with all faculties are informed to attend the meeting.

Agenda:

- 1) Proceedings regarding the decisions of the previous meeting.
- 2) Discussion on introducing value-added course beyond the curriculum.
- 3) Proper implementation of ICT.
- 4) Discussion on Infrastructural issues.

Dr. Supam Mukherjee
Teacher-in-Charge
SCBC College

Teacher-in-charge
S.C.B.C. College
Lalbagh, Murshidabad

IQAC members:

- 1) Subarna Bandyopadhyay (Assistant Professor)
- 2) Mr. Sudipto Mukhopadhyay (NAAC Coordinator)
- 3) Dr. Debabrata Mondal (Assistant Professor)
- 4) Monojit Koley (Assistant Professor)
- 5) Basundhara Ganguly (Assistant Professor)
- 6) Mr. Madhusudan Mitra (Accountant)
- 7) Mr. Sudhin Chakroborty (Head clerk)



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Date: 26.12.2019

The meeting was started at 2pm and Honorable Teacher-in-Charge presided the meeting. **Place: Principal's Chamber**

Discussion:

- **Implementation of decisions taken in the meeting on 22.02.2019:**
As per the reports placed by the group of teachers who are assigned with criteria wise function of NAAC has already in progress in their work. The infrastructural issues which were highlighted still need appropriate initiatives.

- **Academic issues:**

- Implementation of value added course:**

To make our students properly equipped in the world of competition and to develop the scope of applying the knowledge in reality we should provide them the opportunity to be aware about his/her subject beyond the syllabus. In this respect introduction of value added course for different academic departments may be a significant step, where the different academic departments as per their resource may provide the course a interdisciplinary acceptability.

- Proper utilization of ICT to enrich the students:**

The members raised the issue of proper and maximum utilization of ICT. As some of the teachers are still not well habituated with the use of ICT or even preparing PPTs, the members suggested forming a group of teachers who will assist the others to be aware about use of ICT. Need of changes in the **provisional academic calendar** as and when needed within an academic session was another issue raised by the members.

- **Infrastructural issues:**

The members raised the issue of proper maintenance of ICT room, regular maintenance of water purifier, demand of vending machine and proper steps for maintenance of the college campus in Eco-friendly manner issues of waste management, maintenance of the garden and tree plantation are related events highlighted during discussion.

- **Miscellaneous:**

As our present honorable Teacher-in-Charge is the IQAC coordinator, so selection of new IQAC coordinator was needed, which was unanimously supported by all the members.

Decision:

- The academic departments have to prepare the value added courses which will be beyond the syllabus but highlighting on application of inherent knowledge.
- Work shop at internal level to facilitate all the faculties in use of ICT.
- Infrastructural maintenance.
- Reconstruction of IQAC.

After the vote of thanks Honorable Teacher-in-Charge declared the end of the meeting.

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Email Address: sebcollege@gmail.com Ph. 03482-270643, Fax-03482-270543

Website: www.sebcc.org.in

Date: 12.02.2020

NOTICE

IQAC, Subhas Chandra Bose Centenary College, is going to organize a meeting on 19.02.2020 at Principal's Room at 2 pm. Esteemed members of the Internal Quality Assurance Cell along with all faculties are informed to attend the meeting.

Agenda:

- I. Proceedings regarding the decisions of the previous meeting on 26.12.2019:
- II. IQAC reconstruction.
- III. Discussion on so far progress on NAAC related procedure.
- IV. Prepare strategies for future plans.

Dr. Supam Mukherjee
Teacher-in-Charge
Teacher-in-charge
S. C. B. C. College
Lalbagh, Murshidabad

IQAC members:

- 1) Subarna Bandyopadhyay (Assistant Professor)
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Date: 19.02.2020

The meeting was started at 3pm and Honorable Teacher-in-Charge presided the meeting. Place: Principal's Chamber

Discussion:

First of all the Honorable IQAC Coordinator introduced the meeting and mentioned that in this meeting Honorable personalities are present for the reconstruction of IQAC as per the instruction of NAAC. The issues discussed during the meeting are:

1) Proceedings regarding the decisions of the previous meeting on 26.12.2019:

To improve the teaching method the Institution is already adopting innovative measures and use of Power Point Presentation, as per the decision of the previous meeting all the departments are now too much accustomed to use PPTs. Department of Sanskrit and Geography already had placed their frame work of value added course. Academic calendar is now more effective for the students to collect information throughout the academic year.

2) Reconstruction of IQAC:

Following the guideline of NAAC the IQAC is been reconstructed in the presence of Honorable Local representatives:

1. Chairperson: Dr. Supam Mukherjee.
2. Teacher Representatives:
 - Sudipto Mukhopadhyay
 - Dr. Debabrata Mondal
 - Basundhara Ganguly
 - Monojit Koley
3. One member from management; Janab Mohammad Ali (Government Nominee, Governing Body)
4. Administrative Officer: Director, Hazarduari Palace and Museum
5. Member from local society: Syed Reza Ali Meerza, Chote Nawab
6. Stake holder: (students' representative)
7. Coordinator: Dr. Subarna Bandyopadhyay

3) So far progress on NAAC related works:

In so far progress on NAAC related strategies the events came before us is the collection and record keeping of the information is running, the departments will be circulated particular formats covering several criteria as per NAAC guideline and they have to complete those formats.

4) Strategies for future plan:

The infrastructural issues which were already discussed in previous meetings still could not be done. The college library needs renovation to support OPAC, demand for eco-friendly campus through the use of land area within college campus for herbal gardening, effective measures for waste segregation and management, least electricity consumption are within the discussion.

Decision:

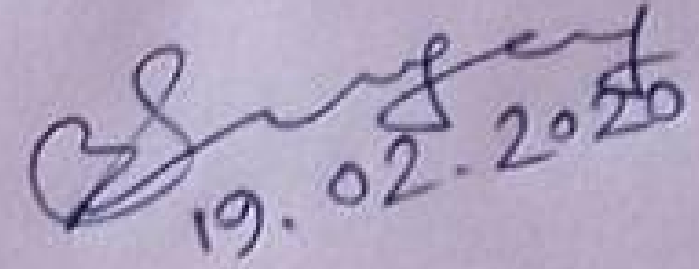
- I. Recommendation before Governing Body for renovating the Library.
- II. Planning and subsequent procedure to make the campus eco-friendly.

With vote of thanks the honorable Teacher-in-Charge ended the meeting.



Dr. Supam Mukherjee
Teacher-in-Charge

Teacher-in-charge
S. C. B. C. College
Lalbagh, Murshidabad



19.02.2020

Dr. Subarna Bandyopadhyay
Coordinator,
IQAC, SCBC College

Co-ordinator IQAC
S.C.B.C. College
Lalbagh, Murshidabad